



**Wyrallah Road Public School**  
Parents & Citizens Association  
152 Nielson Street, East Lismore NSW 2480  
wyrallahrdps.pandc@gmail.com

## **Code of Conduct**

The code of conduct applies to all financial members, volunteers and employees ('members') of *Wyrallah Road Public School Parents & Citizens Association* ('WRPS P&C') while undertaking any role or activity related to the *WRPS P&C*.

### **The Principles**

The Code of Conduct is based on the following fundamental principals

Respect for the Law  
Respect for all Persons  
Integrity  
Diligence  
Working with children  
Conflict of Interest  
Confidentiality

#### **Respect for the Law**

*WRPS P&C* members, in common with all citizens, are under the jurisdiction of the laws of the State and the Commonwealth and are obliged to observe such laws.

#### **Respect for all Persons**

*WRPS P&C* members are expected to treat students, school staff and all members of the community equitably with dignity and respect. This involves, but is not limited to the following:

- Tolerance of the views held by others which are different from your own
- Courtesy and responsiveness in dealing with others
- Fairness in supervising and dealing with other members
- Making decisions that are procedurally fair to all people according to the principals of natural justice
- Not discriminating on grounds such as gender, sexual orientation, race, ability, cultural background, religious status, marital status, age or political conviction
- An awareness and respect of cultural difference
- Engaging in rational debate allowing for alternative points of view to be expressed
- Not engaging in behaviour that might reasonably be perceived as harassment, bullying or intimidation



**Wyrallah Road Public School**  
Parents & Citizens Association  
152 Nielson Street, East Lismore NSW 2480  
wyrallahrdps.pandc@gmail.com

## **Integrity**

*WRPS P&C* members should be honest in carrying out their duties and avoid conflicts between their private interests and their P&C responsibilities with respect to:

- Personal relationships
- Financial relationships
- Receipt of gifts
- Outside work
- Use of confidential information obtained in the course of P&C duties
- External activities and public comment

## **Diligence**

*WRPS P&C* members should carry out their duties in a professional and conscientious manner. This involves:

- Carrying out official decisions and policies faithfully and impartially
- Seeking to attain the highest possible standards of performance
- Exercising care for others in P&C related activities
- Ensuring outside interests do not interfere with a P&C member's duties or responsibilities
- Adhering to professional codes of conduct where applicable; being encouraged to report fraud or corrupt conduct to an office bearing executive of the P&C and/or external authorities

## **Working with Children**

The *WRPS P&C* adheres to the governments Working with Children Check legislation and relevant procedures.

## **Conflict of Interest**

*WRPS P&C* members must declare interests which conflict, either perceived or actual, with their P&C duties and activities.

A conflict of interest may include, but is not limited to, an expressed personal value or belief, professional ethics, personal or professional relationships, financial or proprietary interests.



**Wyrallah Road Public School**  
Parents & Citizens Association  
152 Nielson Street, East Lismore NSW 2480  
wyrallahrdps.pandc@gmail.com

## **Confidentiality**

Personal information about a member should not be disclosed without the consent of the member or unless there is a lawful authority for its disclosure.

Documents and information of the *WRPS P&C* should be placed in secure locations where possible and sensitive information should not be distributed without the President's consent.

*WRPS P&C* members should familiarise themselves with this code of conduct and endeavour to ensure that its principles are observed at all times. Violations of the Code of Conduct may result in removal from the *WRPS P&C*.

As adopted by the *Wyrallah Road Public School P&C Association* General Meeting 13<sup>th</sup> February 2013 and as renewed at General Meeting 13<sup>th</sup> August 2019.

### **PRESIDENT**

Print Name: Rebecca Knee

Signature:

### **SECRETARY**

Print Name: Louise Maxwell

Signature: